

**UNIVERSITY STUDENT UNION
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE**

PERSONNEL POLICY

SUBJECT: Student Assistant Wage Schedule Review

REFERENCES: California State University, Northridge Student Assistant / Work Student Salary Schedule

POLICY: The University Student Union will conduct a review of the Student Assistant Wage Schedule at least annually each spring. Wage ranges for position classifications may be increased in accordance with one or more of the following factors:

1. Comparability with California State University, Northridge Student Assistant / Work Study Student Salary Schedule.
2. Federal and state laws regarding minimum wage.
3. Other reasonable criteria as recommended by the University Student Union Executive Director/designee.

Based upon the availability of funds, wage ranges may be increased pending approval of the University Student Union Board of Directors.

Upon increasing the salary range for any given classification, individuals currently employed in that classification will receive an increase in compensation which concurs with their current step on the new wage schedule. Such increase will not impact an individual's date of eligibility for movement to the next step of the wage schedule based on satisfactory performance review.

Recommended by the USU Personnel Committee on April 7, 2006.

Approved by the USU Board of Directors on April 24, 2006.