

**UNIVERSITY STUDENT UNION  
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE  
PERSONNEL COMMITTEE  
MINUTES  
MAY 10, 2021**

**I. Call to Order**

The meeting was called to order by Chair, Ayana Galves at 3:31 P.M.

**II. Roll Call**

<b>Present</b>	<b>Absent</b>	<b>Guests</b>
Ayana Galves, Chair	Whitney Chabela	
Rio Mateo, Co-Chair		
Kristen Pichler, Exec. Sec'y		
Justina Aguilar		
Adukunle (Michael) Falodun		
Jennifer Rivas		

**III. Approval of Agenda**

M/S/P: (J. Rivas/R. Mateo) to approve the meeting agenda of May 10, 2021.  
*Approved 4-0-0.*

**IV. Approval of Minutes**

M/S/P: (J. Aguilar/J. Rivas) to approve the meeting minutes of March 22, 2021.  
*Approved 3-0-1.*

**V. Chair's Report**

Chair Galves said that this is the last meeting of the 2020/21 year. She said it was a good year but a difficult year, and she thanked committee members for their participation on the committee. She encouraged members to continue to persevere in their academic studies and wished them all the best moving forward. As with every committee meeting, she ended her report with a quote.

**VI. Action Items**

There were no action items.

**VII. Discussion Items**

**a. Lifeguard Transition From Student Employee Classification to Temporary Emergency (Non-Student) Classification**

Chair Galves told members that as the USU gears up for re-opening, we are having difficulty recruiting student lifeguards. Lifeguards were furloughed in March, 2020 and although they have been invited to return to USU employment, only a small handful have accepted the USU's offer to do so. As such, and to ensure that the USU has enough lifeguards to open the pool this summer, the lifeguard position has been transitioned to a casual (temporary and non-student) position. CSUN students will still be eligible for employment as lifeguards, but those who are hired will be employed in non-student positions. In this capacity, they will be eligible to work

more hours, but will not be eligible for work study. R. Mateo asked if students who are hired into other positions will be eligible for work study. K. Pichler confirmed that they would be.

**b. Year End Goal Review**

Chair Galves reviewed 2020/21 Personnel Committee goals and status completion, and entertained questions. The goals with completion status, are attached to these Minutes.

**c. Presentation: How to Start Your Own Business**

Chair Galves, a small business owner, shared a PowerPoint presentation on how to start and manage your own small business. Topics covered included budget, business plan, customer service, vendor selection, marketing, pricing and more. The presentation was excellent and provided committee members with valuable information and encouragement relative to starting their own small businesses.

**d. Gives/Gains – A Year in Review**

Co-Chair, R. Mateo facilitated a discussion aimed as assessing what committee members gave to the committee and gained from committee membership over the course of the last year. Gains expressed by committee members included learning about the USU including the process for developing and approving policies, how to “throw a motion”, and smart goal setting. Gives included “throwing motions”, even when it was intimidating to do so, and asking questions to help clarify information being presented. Committee members loved Chair Galves’ small business presentation, and suggested that future committees infuse more presentations into the meetings on a variety of HR topics.

**VIII. Announcements**

Chair Galves entertained announcements, and again thanked the committee for their membership.

**IX. Adjournment**

The meeting was adjourned at 4:28 P.M.

Respectfully submitted,

Kristen Pichler  
Executive Secretary