

**UNIVERSITY STUDENT UNION
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL COMMITTEE
MINUTES
DECEMBER 2, 2021**

A) Call to Order

The meeting was called to order by Chair, Gissele Olmedo-Torres at 11:03 P.M.

B) Roll Call

Present	Absent	Guests
Gisselle Olmedo-Torres, Chair		
	Bryant Garcia, Co-Chair	
Kristen Pichler, Exec. Secretary		
Katherine Aguilar		
Alex Garza		
Jennifer Rivas		
Ana Zapata		

C) Approval of Agenda

M/S/P: (J. Rivas/A. Garza) to approve the meeting agenda of December 2, 2021.

Approved 4-0-0.

D) Approval of Minutes

M/S/P: (A. Garza/K. Aguilar) to approve the meeting minutes of May 10, 2021.

Approved 3-0-1.

E) Chair's Report

Chair Olmedo-Torres welcomed the committee to the first meeting of the semester and shared a PowerPoint she had prepared. As part of this she introduced herself, Co-Chair, Bryant Garcia (who was absent from the meeting due to a family emergency), and then asked Executive Secretary, Kristen Pichler to introduce herself. Once this was done, Chair Olmedo-Torres invited committee members to self-introduce and share something about themselves. Chair Olmedo-Torres then led the committee in a fun, interactive and engaging ice breaker activity.

F) Action Items

There were no action items.

G) Discussion Items

Introduction to USU

- a) **Purpose** – Executive Secretary Pichler shared information about the USU, lending context to the organization's purpose. This included information about the Association of College Unions International, the professional organization for college unions.
- b) **Governance** - Chair Olmedo-Torres shared information about the USU at CSUN, including the organization's Mission Statement, and the organization's governance which includes a seventeen-member policy-making board that is comprised primarily of CSUN students.

Introduction to Personnel Committee

a) **Purpose** – Chair Olmedo-Torres facilitated a fun and well-developed PowerPoint presentation in which she shared information about the purpose and responsibilities of the committee, including expectations of committee members. In addition, Chair Olmedo-Torres advised that committee members that the Personnel Committee is a safe space and that if members ever needed a break to be sure and make it known. After the presentation, Chair Olmedo-Torres asked members to share their takeaways from the meeting. Members

H) Announcements

Chair Olmedo-Torres requested that members submit their availability so that a spring meeting schedule could be established.

I) Adjournment

The meeting was adjourned at 12:39 P.M.

Respectfully submitted,

Kristen Pichler
Executive Secretary