

**UNIVERSITY STUDENT UNION
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL COMMITTEE
MINUTES
FEBRUARY 16, 2022**

I. Call to Order

The meeting was called to order by Chair, Bryant Garcia at 2:33 P.M.

II. Roll Call

Present	Absent	Guests
Bryant Garcia, Chair		
Ana Zapata, Co-Chair		
Kristen Pichler, Exec. Secretary		
Katherine Aguilar		
Alex Garza		
Jennifer Rivas		

III. Approval of Agenda

The meeting agenda was amended as follows: Delete Action Item D, Out-of-State Employment Policy for USU employees; add Discussion Item B, Telecommute Program Policy. Jennifer asked for clarification regarding the Telecommute Program Policy, and Katherine asked for clarification regarding Committee Goals and the purpose of the months listed behind each goal.

M/S/P: (A. Zapata/A. Garza) to approve the amended meeting agenda of February 16, 2022.
Approved 4-0-0.

IV. Approval of Minutes

M/S/P: (A. Garza/K. Aguilar) to approve the meeting minutes of December 2, 2021.
Approved 4-0-0.

V. Chair's Report

A. Welcome: Chair Bryant Garcia, welcomed the committee and shared his excitement and nervousness about his new role. He thanked the committee for attending the meeting, serving on the committee and being interested in their own growth and development.

B. Leadership Change and Re-Introduction: Bryant announced that at a recent Board of Directors meeting, former Personnel Committee Chair, Gisselle Olmedo-Torres had been elected to the position of Vice Chair of the Board of Directors. As such, Bryant would not be leading the committee. Bryant further announced that at the Board meeting on 2/14/22, Ana Zapata had been appointed to the Board and would now be serving on the Personnel Committee as Vice Chair. Bryant then shared a little about himself, including the fact that he received his bachelor's degree from CSUN and is now a graduate student. He works in a supervisory role for a non-profit providing care to families who have members who are on the autism spectrum or who have other disabilities. He is a former USU student assistant employee. He then asked Executive Secretary, Kristen Pichler to introduce herself. KP as she is known is the Associate Director, Human Resources & Professional Development. She has worked in Human Resources for 23 years, and she is a 2x CSUN alumna. KP then asked Co-Chair, Ana Zapata to introduce

herself. Ana is graduating in May with a degree in sociology. She comes from an immigrant family and is a first-generation college student and a DRES student. She has a wealth of resources for those who come from disadvantaged families and is happy to share.

A) Action Items

None.

B) Discussion Items

Introduction to USU

- a) **Purpose** – Executive Secretary Pichler shared general information about the USU, the purpose of a college union on campus and the Association of College Unions, International, the professional organization for college unions throughout the world.
- b) **Governance** - Chair Olmedo-Torres shared information specific to the USU at CSUN, including the organization’s Mission Statement, and the organization’s governance which includes a seventeen-member policy-making board that is comprised primarily of CSUN students.

Introduction to Personnel Committee

- a) **Purpose** – Chair Olmedo-Torres facilitated a PowerPoint presentation in which she provided a deep dive into the purpose and responsibilities of the Personnel Committee, including expectations of committee members. In addition, Chair Olmedo-Torres also shared that the Personnel Committee is a safe space and if a member is feeling overwhelmed and needs a break to be sure and let her know. After the presentation, Chair Olmedo-Torres asked members to share their take aways from the presentation.

C) Announcements

Chair Olmedo-Torres requested that members submit their availability so that a spring meeting schedule could be established.

D) Adjournment

The meeting was adjourned at 12:39 P.M.

Respectfully submitted,

Kristen Pichler
Executive Secretary