

**UNIVERSITY STUDENT UNION  
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE  
PERSONNEL COMMITTEE  
MINUTES  
March 2, 2018**

**I. Call to Order**

The meeting was called to order by Personnel Committee Chair, Shannon Ashford at 5:20 P.M.

**II. Roll Call**

<b>Present</b>	<b>Absent</b>	<b>Guests</b>
Shannon Ashford (Chair	Ruby Aaver	
Amber Perkins (Co-Chair)		
Kristen Pichler (Exec. Sec'y)		
Noor Chaudhry		
Missael Maldonado		
Andrew Willins		

**III. Approval of Agenda**

M/S/P (A. Perkins/A. Willins) to approve the meeting agenda for March 2, 2018, which was modified by friendly amendment to exclude discussion item "A".

***Motion passed 4-0-0.***

**IV. Approval of Minutes**

M/S/P (N. Chaudhry/A. Willins) to approve the meeting minutes of February 9, 2018.

***Motion passed 4-0-0.***

**V. Chair's Report**

Chair Ashford thanked committee co-chair, Amber Perkins for facilitating the February 9, 2018 Personnel Committee meeting. She also thanked the committee for their flexibility in agreeing to move the Personnel Committee meeting time to 5:00 P.M. this spring to accommodate attendance by all members.

**VI. Action Items**

**A. Meeting Schedule – Spring, 2018**

M/S/P (M. Maldonado/N. Chaudhry) to approve the proposed meeting schedule.

***Motion passed 4-0-0.***

**B. Student Assistant Classification & Wage Schedule – 2018-19**

Chair Ashford reminded the committee that M. Maldonado had presented this item at the

last meeting. Executive Secretary, K. Pichler informed the committee that the financial impact of the increase in minimum wage had recently been reviewed by Associate Director, Accounting & Finance, Joe Illuminate, and had been adjusted downward from \$400,000 to \$303,000. Chair Ashford asked the committee if anyone had any questions before a vote was taken. Seeing none, she proceeded to a vote.

M/S/P (A. Willins/A. Perkins) to approve the updated Student Assistant Classification & Wage Schedule effective 7/1/18.

***Motion passed 4/0/0.***

- C. A. Willins, who served as a member of the 2017-18 Personnel Committee that updated this policy the previous year, presented recommended policy changes to the committee.

Although the new, recommended changes are minor, it has been determined that they are needed in order to clarify the existing policy.

M/S/P (A. Perkins/ A. Willins) to approve the updated Educational Fees Reimbursement policy.

***Motion passed 4/0/0.***

## **VII. Announcements**

- A. Perkins reminded the committee about the African Student Organization cultural show which will be held in the Northridge Center on April 20, 2018.

VIII. The meeting was adjourned at 5:34 P.M.

Respectfully submitted,

Kristen Pichler  
Executive Secretary