

**UNIVERSITY STUDENT UNION
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL COMMITTEE
MINUTES
MARCH 16, 2017**

I. Call to Order

The meeting was called to order by Chair, Frank Benkovic at 5:20 P.M.

II. Roll Call

Present	Absent	Guests
Frank Benkovic (Chair)	Melissa Ohana	Andrea
Natalie Esparza (BOD Rep)		
David Magana		
Missael Maldonado		
Jasmine Mulero		
Kristen Pichler (Exec Sec'y)		
Yasaman Shayesteh		
Andrew Willins		

III. Approval of Agenda

M/S/P (D. Magana/J. Mulero) to approve the meeting agenda for March 16, 2017.
M/S/P (M. Maldonado/N. Esparza) to make a friendly amendment to modify the agenda to strike Action Item A, and make Action Item B, Action Item A.
Amended motion passed 6-0-0.

IV. Approval of Minutes

M/S/P (N. Esparza/A. Willins) to approve the Minutes of February 16, 2016.
Motion passed 6-0-0.

V. Chair's Report

Chair, Frank Benkovic welcomed the committee and asked each member to share a little about what's going on in their lives, and what their plans are for spring break. Benkovic advised the committee that applications to run for a seat on the USU Board of Directors are due on 3/20/17. Benkovic and current Board of Directors member, Natalie Esparza then spoke to the committee about their experience serving as a member of the Board. Committee members asked many questions, and the discussion appeared to solicit a great deal of interest.

VI. Action Items

A. Committee Member of the Year

Chair Benkovik informed the committee that the USU will hold its annual Year-End Celebration event in May. He described the event, and said that awards are presented. One of the awards is for the Board of Directors Committee member of the year. Each of the Board's standing committees selects one outstanding member and from the three members chosen by all committees combined, the Board then elects one member as Committee Member of the Year. Benkovik invited committee members to nominate their fellow committee members, and when making their nomination to consider attendance, participation, outside engagement, etc. Highly deserving committee members Jasmine Mulero and David Magana both received nominations. Voting was conducted and David Magana was selected as committee member of the year.

VII. Discussion Items

A. Educational Fee Reimbursement Policy

In the committee's continuing effort to review the Educational Fee Reimbursement Policy, committee member, David Magana, handed out to the committee, copies of educational fee reimbursement policies from other CSU auxiliaries and requested that each member take one and over the next week conduct an assessment of the policy's key features. Members were then instructed to email the assessment back to Magana who will work with Executive Secretary Pichler to analyze the key features and draft and updated policy that will be presented to the committee at its next meeting.

B. Fall, 2017 Continuing Committee Members

Chair Benkovik asked for a show of hands from committee members who would like to continue their membership in academic year, 2017-18. Benkovik, David Magana, Missael Maldonado, Yasaman Shayesteh, and Andrew Willins all expressed interest in continued

VIII. Announcements

Chair Benkovic reminded committee members again about the deadline for Board of Directors applications. Executive Secretary Pichler advised committee members to mark their calendars for Year End Celebration which will be held on May 5, 2017 from 4:00-6:00 pm.

IX. Adjournment

The meeting was adjourned at 6:04 P.M.

Respectfully submitted,

Kristen Pichler
Executive Secretary

