

**UNIVERSITY STUDENT UNION  
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE  
INTERNAL REVIEW AD HOC COMMITTEE**

**Minutes**

**Friday, November 7, 2025 | 9:00 a.m. – 10:00 a.m.  
Zoom Meeting ID: 837 0233 6666 Password: 971569**

**Link:**

<https://csun.zoom.us/j/83702336666?pwd=5De4X9qrSafaoS46eqy6nb4ehSzmDG.1>

- I. Call to Order - 9:05
- II. Land Acknowledgement
- III. Roll Call
  - a. Rudy Granillo, Chair – present
  - b. Jesse Corona - present
  - c. Karim Kouatly – present
  - d. Kevin Mojaradi – present
  - e. Heet Patel – present
  - f. Amelia Zapata – present
  - g. Staff – Janessa, Audrey
- IV. Approval of Agenda, November 7, 2025
  - a. M/S/P (K. Kouatly / J. Corona) Motion to amend the agenda by striking minutes for September 5, 2025 and adding approval of minutes for August 1, 2025 and May 30, 2025.
  - b. Discussion – none
  - c. Motion passed – 5-0-0
  - d. M/S/P (K. Kouatly / J. Corona) Motion to approve the amended agenda for November 7, 2025.
  - e. Discussion – none
  - f. Motion passed – 5-0-0
- V. Approval of the Minutes, September 5, 2025\*- Strike, as amended
- VI. Approval of Minutes, August 1, 2025
  - a. M/S/P (K. Kouatly / J. Corona) Motion to approve the minutes for August 1, 2025.
  - b. Discussion – none
  - c. Motion passed – 3-0-2
- VII. Approval of Minutes, May 30, 2025
  - a. M/S/P (K. Mojaradi / K. Kouatly) Motion to approve the minutes for May 30, 2025.
  - b. Discussion – none
  - c. Motion passed – 3-0-2

VIII. Open Forum

- a. R. Granillo introduced Amelia Zapata as a new committee member. Amelia introduced herself to the committee.

IX. Discussion Items

a. Revised Bylaws

- i. No update, pending further revisions from T. Hunter.

b. Revised Committee Codes

i. Recommended next steps:

- 1. IRC members make revisions with track changes from committee feedback. Resolve, remove, follow up on any comments.
- 2. IRC members to send revised version to respective committee for approval.

ii. K. Kouatly inquired about number of committee members across all committees and other subsections.

iii. R. Granillo suggested creating a timeline and deadlines for additional revisions.

- 1. IRC members send a reminder to Exec. Secretaries to finalize their notes in track changes on 11/10 – due 11/17
- 2. Reminder again on 11/17 during BOD training
- 3. Next IRC Meeting 11/21
  - a. Discussion on revised committee codes
  - b. Not available – J. Corona, K. Mojaradi, H. Patel (not sure)
  - c. Available – A. Zapata, K. Kouatly, R. Granillo
  - d. May need be an informal meeting

X. Announcements

a. Next Meeting

i. 11/21 (likely informal)

ii. 12/5 (likely informal)

- 1. Not available – A. Zapata, H. Patel (may not meet quorum)
- 2. Available – K. Mojaradi, K. Kouatly, J. Corona, R. Granillo

b. R. Granillo shared that he would like to continue interviewing IRC candidates.

c. R. Granillo reminded the IRC about BOD Training on 11/17/25 and encouraged committee members to attend.

d. H. Patel will not be available during winter break.

XI. Adjournment – 9:52 a.m.

Respectfully submitted by,

Dr. Tari Hunter