

**UNIVERSITY STUDENT UNION
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
INTERNAL REVIEW AD HOC COMMITTEE**

AGENDA

Friday, August 1, 2025 | 9:00 a.m. - 10:00 a.m.

Zoom Meeting ID: 837 0233 6666 Password: 971569

Link:

<https://csun.zoom.us/j/83702336666?pwd=5De4X9qrSafaoS46eqy6nb4ehSzmDG.1>

- I. Call to Order
 - a. 9:04 a.m.
- II. Land Acknowledgement
- III. Roll Call

Present	Absent	Staff	Guests
Jesse Corona		Audrey Martinez	
Rudy Granillo		Janessa Reyes	
Kevin Mojaradi			
Heet Patel			

- IV. Open Forum
 - a. None
- V. Discussion Items
 - a. Revised Bylaws*
 - i. Completed revisions last meeting
 - ii. K. Mojaradi reviewed revisions on own time
 - iii. J. Reyes – Tari and Cecilia will need to review revisions, then bring document to legal. They will work with committee’s timeline of when they want to present to the Board.
 - iv. R. Granillo – thinks BOD Meeting 8/25 is enough time to present all revisions of bylaws. Thoughts?
 - 1. H. Patel – if we schedule an IRC meeting before BOD Meeting 8/25, we can present the changes
 - 2. R. Granillo – IRC Meeting 8/15?
 - 3. A. Martinez – Tari is OOTO in 2 weeks; think about contingencies, not sure how long legal will need to take to review. BOD Meeting 8/25 might be too soon; consider BOD Meeting 9/15.
 - 4. R. Granillo – okay with 9/15
 - 5. K. Mojaradi – A.S. docs went to legal and feedback was sent back, lots of back and forth. BOD Meeting 9/15 is a good idea to ensure enough time for revisions.

- v. R. Granillo – check in about progress of revisions on 8/22 or 8/29
 - 1. J. Corona – good with either day; vacation until 8/20.
 - 2. A. Martinez – President’s picnic on 8/22 in the morning.
 - 3. R. Granillo – flexible with meeting time.
 - 4. H. Patel – either date is good with him.
 - 5. R. Granillo – set up next meeting, potential semester schedule
 - 6. A. Martinez – add SAE and student-at-large
- vi. R. Granillo – check in meeting on 8/29 at 10:00 am.

b. Committee Codes*

- i. A. Martinez – how would you like to divide the work? Send to Executive Secretaries and Chair/Co-Chairs to review codes.
- ii. R. Granillo – send copies to XS/C/CC to let them annotate it; IRC members annotate at the same time. Members can call:
 - 1. Finance – Jesse
 - 2. F&O – Heet
 - 3. Retirement – Rudy
 - 4. Personnel – Kevin
 - 5. D&I – Audrey
 - 6. Audit – Janessa
- iii. R. Granillo – send an email to AM/JR for review, then send to XS/C/CC

VI. Announcements

- a. Determine 25-26 IRC Meeting Schedule
 - i. Keep meetings on Fridays at 10:00 a.m., considering there will be new committee members; next meeting on 8/29 at 10:00 a.m.

VII. Adjournment

- a. 9:28 a.m.

Respectfully submitted by,

Dr. Tari Hunter