

**UNIVERSITY STUDENT UNION  
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE  
INTERNAL REVIEW AD HOC COMMITTEE**

**AGENDA**

**Friday, February 28, 2025 | 9:00 a.m. - 10:00 a.m.**

**Zoom Meeting ID: 837 0233 6666 Password: 971569**

**Link:**

<https://csun.zoom.us/j/83702336666?pwd=5De4X9qrSafaoS46eqy6nb4ehSzmDG.1>

- I. Call to Order
  - A. 9:07am
- II. Land Acknowledgement
  - A. Committee Chair, Marilyn Orantes provided the USU Land Acknowledgment.
- III. Roll Call

<b>Present</b>	<b>Absent</b>	<b>Staff</b>	<b>Guest(s)</b>
Heet Patel		Audrey Martinez	
Jesse Corona		Janessa Reyes	
Kevin Mojaradi		Victoria Villeda	
Marilyn Orantes			
Rudy Granillo			

- IV. Approval of Agenda, February 28, 2025
  - A. M/S/P (H. Patel / R. Granillo) Motion to amend the agenda for February 28, 2025 by adding the Minutes, November 8, 2024 to be approved.  
***Motion passed 4-0-0.***
  - B. M/S/P (R. Granillo / H. Patel) Motion to approve the amended agenda for February 28, 2025.  
***Motion passed 4-0-0.***
- V. Approval of the Minutes, November 8, 2024
  - A. M/S/P (J. Corona / H. Patel) Motion to approve the minutes for November 8, 2024.  
***Motion passed 4-0-0.***
- VI. Approval of the Minutes, February 21, 2025
  - A. M/S/P (H. Patel / K. Mojaradi) Motion to approve the minutes for February 21, 2025.  
***Motion passed 4-0-0.***
- VII. Open Forum
- VIII. Action Items
  - A. Updated USU Expectations & Responsibilities for Student Directors
    - a. M/S/P (R. Granillo / H. Patel) Motion to approve the USU Expectations

& Responsibilities for Student Directors.

Vice Chair Orantes shared feedback from Chair Lopez and asked the committee what their thoughts were on each note:

1. Change, “should fulfill,” to, “must fulfill.”
2. Change Responsibility #3 to state: “Board members shall not exceed a total of 3 absences including: board meetings, committee meetings, USU BOD trainings, check-ins, orientation and retreat.”

The committee members expressed their thoughts on Chair Lopez’s recommendation regarding absences. Some members provided alternative revisions. The discussion continued to ensue until near the end of the meeting. A. Martinez asked the committee if they were okay with spending more time on the documents, aiming to present them as action items for the April BOD meeting. The committee agreed.

R. Granillo left at 9:59 a.m.

Motion to table this action item to discuss in the next Internal Review Committee meeting.

***Motion passed 3-0-0.***

- B. Updated USU Expectations & Responsibilities for Non-Student Directors
  - a. M/S/P (J. Corona / K. Mojaradi) Motion to table this action item to discuss in the next Internal Review Committee meeting.

***Motion passed 3-0-0.***

IX. Discussion Items

X. Announcements

- A. Next meeting March 7, 2025 at 9:00 a.m.

Vice Chair Orantes announced that the committee will revise their timeline by continuing the discussion about both Expectations & Responsibilities documents in the next meeting. The committee will aim to finalize and approve both documents by the March 14<sup>th</sup> meeting. The approved Expectations & Responsibilities documents will be presented to the Board on April 7, 2025.

XI. Adjournment

- A. 10:02 a.m.

Respectfully submitted by,

Dr. Tari Hunter