

**University Student Union  
California State University, Northridge  
Facilities & Commercial Services Committee  
September 28, 2020  
Regular Meeting Minutes**

**I. Call to Order**

The regular meeting of the Facilities and Commercial Services Committee was called to order at 12:31 pm by Chair, Arrah Enaw.

**II. Roll Call**

<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Guests</u>
Arrah Enaw (Chair)	Jimmy Francis	Samantha Liu	
Ryan Edwards (Vice Chair)			
Tiffany Abodoh			
Adrian Lopez			
Chidum Ekpe* (arrival 12:42p)			
Maria Linares			
Rishabh Runwal			
Melissa Ruiz			

\*Indicates that member/attendee was not present for the entire meeting. Voting tallies may vary.

**III. Open Forum**

N/A

**IV. Approval of Agenda – September 28, 2020**

M/S/P (T. Abodoh / R. Runwal) – Motion to approve the agenda for September 28, 2020.

*Motion passed 6-0-0*

**V. Chair’s Report**

Chair Enaw reviewed the committee members and dates set for the semester will be discussed later. She shared that this is a learning process and it is her first time chairing this committee.

**VI. Co-Chair’s Report**

Vice Chair Edwards thanked all the committee members for showing interest and looked forward to a good year together.

**VII. Committee Orientation**

Chair Enaw and Vice Chair Edwards went through the committee orientation presentation. S. Liu reviewed a presentation regarding the USU renovation project and updates for the fall semester including programing and resources for students. The PowerPoint presentation for both topics is attached.

**VIII. Action Items**

N/A

**IX. Discussion Items**

**A. Committee Meeting Dates**

Chair Enaw shared that the committee would be meeting on 10/26 and 11/23 at 12:30p. The group agreed to vote on these meeting dates at the next meeting.

**B. Goals**

Chair Enaw introduced 3 goals for the committee this year which 2 are carrying over from the previous year. The 3 goals are: 1) Support the USU's Renovation project, 2. Work on Allocation of Space Procedure and 3. Work with USU Staff in responding to COVID. Chair Enaw asked the committee for additional goals and no additional goals were discussed. Chair Enaw informed the committee to let her know if any come up as we will be voting on them at the next meeting.

**X. Announcements**

Chair Enaw did a quick check in with members and everyone reported they are doing ok with no questions. Chair Enaw stated she will be sending out the Zoom invitation and packet closer to the next meeting. Chair Enaw and Vice Chair Edwards invited the committee to reach out to them if they have any questions or suggestions for goals before the next meeting and are also available on the committee GroupMe.

**XI. Adjournment**

By general consensus, the regular meeting of the Facilities & Commercial Services Committee was adjourned at 1:30 PM by Chair Enaw.

Respectfully submitted by,  
Samantha Liu