

**University Student Union  
California State University, Northridge  
Facilities & Operations Committee  
April 3, 2023  
Meeting Minutes**

**I. Call to Order**

The regular meeting of the Facilities and Operations Committee was called to order at 11:36 am by Chair Christopher Aldana.

**II. Roll Call**

<b><u>Present</u></b>	<b><u>Absent</u></b>	<b><u>Staff</u></b>	<b><u>Guests</u></b>
Chris Aldana (Chair)	Joshua Hurst	Samantha Liu	Raquel De Ruiz
Sankalp Pala (Vice Chair)	Jacob Kuzmick		
Alejandro Hernandez	Devawn Crawford		
Eugene Miranda			
Natalia Rojas			
Nicholas Gevorgian			

\*Indicates that member/attendee was not present for the entire meeting. Voting tallies may vary.

**III. Open Forum**

N/A

**IV. Approval of Agenda – April 3, 2023**

M/S/P (S. Pala /E. Miranda) – Motion to approve the agenda for **April 3, 2023.**

***Motion passed 5-0-0***

**V. Approval of Minutes – March 13, 2023**

M/S/P (E. Miranda /N. Rojas) – Motion to approve the minutes from March 13, 2023.

***Motion passed 5-0-0***

**I. Chair’s Report**

Chair Aldana hoped everyone had a great spring break and that everyone takes time for themselves.

**II. Co-Chair’s Report**

Vice Chair Pala discussed some of the engagement events for the Heart of Campus outreach including a scavenger hunt which will be discussed during the action item.

### **III. Action Items**

- A. Facility Use Policy – Reservations and Event Services Coordinator Raquel De Ruiz reviewed the current Facility Use Policy with redlined changes, summary table of the changes including why and the clean version of the proposed Facility Use Policy.

M/S/P (E. Miranda /A. Hernandez) – Motion to approve the changes to the Facility Use Policy as presented.

***Motion passed 5-0-0***

### **IV. Discussion Items**

- A. Committee Member Awards -- Chair Aldana shared the process for the USU Board of Directors Committee Member of the Year award and Aida C. Salazar award. The committee nominated Eugene Miranda as the Facilities and Operations Committee Member of the year.
- B. “Experience the Heart of Campus” Engagement Events– Chair Aldana and Co-Chair Pala reviewed events for the upcoming for the engagements including the focus groups, showroom, student survey, and USU Night Market.

### **V. Announcements**

Committee member Gevorgian shared that the showroom is coming along and Secretary Samantha Liu encouraged the committee to stop by the “Experience the Heart of Campus” showroom.

### **VI. Adjournment**

By general consensus, the regular meeting of the Facilities & Operations Committee was adjourned at 12:13 PM by Chair Aldana.

Respectfully submitted by,  
Samantha Liu