University Student Union  
California State University, Northridge  
Facilities & Commercial Services Committee  
April 6, 2020  
Regular Meeting Minutes

I. Call to Order  
The regular meeting of the Facilities and Commercial Services Committee was called to order at 2:21 pm by Chair, Giselle Reyes.

II. Roll Call  

<table>
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<tr>
<th>Present</th>
<th>Absent</th>
<th>Staff</th>
<th>Guests</th>
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<tbody>
<tr>
<td>Giselle Reyes (Chair)</td>
<td>Samantha Liu</td>
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<td>Ayana Galves (Vice Chair)</td>
<td>Jimmy Francis</td>
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<td>Tiffany Abodoh</td>
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<td>Adrian Lopez</td>
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<td>Breeanna Maldonado</td>
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<td>Tia Nalls</td>
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<td>Felix Pierre</td>
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<td>Laxminkant Shu</td>
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*Indicates that member/attendee was not present for the entire meeting. Voting tallies may vary.

III. Open Forum  
N/A

IV. Approval of Agenda – April 6, 2020  
M/S/P (T. Abodoh / F. Pierre) – Motion to approve the agenda for April 6, 2020.

  *Motion passed 7-0-0*

V. Approval of Meeting Minutes – March 2, 2020  
M/S/P (T. Nalls / B. Maldonado) – Motion to approve the minutes from March 2, 2020.

  *Motion passed 7-0-0*

VI. Chair’s Report  
Chair Reyes shared that AS has been transitioning to the virtual world and she has been bust working on that. They are committed to helping students, and although they don’t have all the answers, they are trying.

VII. Co-Chair’s Report  
Vice Chair Galves shared that her first year has been an exciting one at CSUN and not like she expected. She recommended that the group set a schedule and to stick to it. She also shared that Africana Studies lab is still open virtually.
VIII. Action Items
   A. Space Request Criteria

   M/S/P (F. Pierre / T. Nalls) – Motion to approve the Space Request Questionnaire for groups requesting space in the University Student Union.

T. Nalls requested some clarification on the general timeline section of the document, and J. Francis explained it is a best guess as to what might be an optional timeline for this process and that it will be open to further review by the BOD in the future. B. Maldonado asked if it was possible to have each of the “areas” of the document be put on their own pages. J. Francis responded that this was possible. T. Nalls asked if a website was needed at this time, J. Francis responded not at this time.

   Motion passed 7-0-0

IX. Discussion Items
   A. USU Response to COVID-19

   J. Francis started by explaining the current status of USU operations, which were all mostly shuttered at this time, or being provided virtually like the Reservation Office, Information Desk, Pride Center, VRC, Etc. He also shared examples of virtual programing that is taking place.

   B. Maldonado asked about how the campus responded after the earthquake. J. Francis shared what he did know and asked any specific questions be sent to him via email. T. Nalls asked about graduation and Chair Reyes shared that planning is underway for different alternatives that might be explored.

X. Announcements

   Chair Reyes did a quick check in with members and everyone reported they are doing ok.

XI. Adjournment

   By general consensus, the regular meeting of the Facilities & Commercial Services Committee was adjourned at 3:02 PM by Chair Reyes.

   Respectfully submitted by,
   Jimmy Francis