

**University Student Union
California State University, Northridge
Facilities & Commercial Services Committee
April 6, 2020
Regular Meeting Minutes**

I. Call to Order

The regular meeting of the Facilities and Commercial Services Committee was called to order at 2:21 pm by Chair, Giselle Reyes.

II. Roll Call

Present	Absent	Staff	Guests
Giselle Reyes(Chair)		Samantha Liu	
Ayana Galves (Vice Chair)		Jimmy Francis	
Tiffany Abodoh			
Adrian Lopez			
Breeanna Maldonado			
Tia Nalls			
Felix Pierre			
Laxminkant Shu			

*Indicates that member/attendee was not present for the entire meeting. Voting tallies may vary.

III. Open Forum

N/A

IV. Approval of Agenda – April 6, 2020

M/S/P (T. Abodoh / F. Pierre) – Motion to approve the agenda for April 6, 2020.

Motion passed 7-0-0

V. Approval of Meeting Minutes – March 2, 2020

M/S/P (T. Nalls / B. Maldonado) –Motion to approve the minutes from March 2, 2020.

Motion passed 7-0-0

VI. Chair’s Report

Chair Reyes shared that AS has been transitioning to the virtual world and she has been bust working on that. They are committed to helping students, and although they don’t have all the answers, they are trying.

VII. Co-Chair’s Report

Vice Chair Galves shared that her first year has been an exciting one at CSUN and not like she expected. She recommended that the group set a schedule and to stick to it. She also shared that Africana Studies lab is still open virtually.

VIII. Action Items

A. Space Request Criteria

M/S/P (F. Pierre / T. Nalls) – Motion to approve the Space Request Questionnaire for groups requesting space in the University Student Union.

T. Nalls requested some clarification on the general timeline section of the document, and J. Francis explained it is a best guess as to what might be an optional timeline for this process and that it will be open to further review by the BOD in the future. B. Maldonado asked if it was possible to have each of the “areas” of the document be put on their own pages. J. Francis responded that this was possible. T. Nalls asked if a website was needed at this time, J. Francis responded not at this time.

Motion passed 7-0-0

IX. Discussion Items

A. USU Response to COVID-19

J. Francis started by explaining the current status of USU operations, which were all mostly shuttered at this time, or being provided virtually like the Reservation Office, Information Desk, Pride Center, VRC, Etc. He also shared examples of virtual programing that is taking place.

B. Maldonado asked about how the campus responded after the earthquake. J. Francis shared what he did know and asked any specific questions be sent to him via email. T. Nalls asked about graduation and Chair Reyes shared that planning is underway for different alternatives that might be explored.

X. Announcements

Chair Reyes did a quick check in with members and everyone reported they are doing ok.

XI. Adjournment

By general consensus, the regular meeting of the Facilities & Commercial Services Committee was adjourned at 3:02 PM by Chair Reyes.

Respectfully submitted by,
Jimmy Francis