

**University Student Union
California State University, Northridge
Facilities & Commercial Services Committee
March 26, 2018
Regular Meeting Minutes**

I. Call to Order

The regular meeting of the Facilities and Commercial Services Committee was called to order at 4:01pm by Chair, Bhernard Tila.

II. Roll Call

<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Guests</u>
Bhernard Tila (Chair)	Abigail Garcia	Jimmy Francis	Jesseanne Pope
Stephanie Flores Temix (Co-Chair)		Jeremy Hamlett	Blanca Villagomez
Christopher Ordonez			Ileen Esquivel
Tammy Rassamekiarttisak			Costa Bustamante
Paola Suarez			Raquel Cetz
Catleya Maralit			
Frank Benkovic			

*Indicates that member/attendee was not present for the entire meeting. Voting tallies may vary.

III. Open Forum

None.

IV. Approval of Agenda – March 26, 2018

M/S/P (C. Maralit/T. Rassmekiaritissak) –Move to approve the agenda for March 26, 2018.

Motion passed 5-0-0

V. Approval of Meeting Minutes – March 12, 2018

M/S/P (T. Rassmekiaritissak/C. Ordonez) –Move to approve the minutes from March 12, 2018.

Motion passed 5-0-0

VI. Chair’s Report

Chair Tila welcomed everyone back from Spring Break. He also encouraged committee members to attend the USU Year End Celebration, and announced staff from the EOP Dream Center would be joining the meeting at 5:00 PM

VII. Co-Chair’s Report

N/A

VIII. Action Items

A. USU Promotions & Publicity Posting Policy

M/S/P (P. Suarez/T. Rassmekiaritissak) – Move to approve the revisions to the USU Promotions & Publicity Posting Policy

Chair Tila clarified the changes that were made and that the procedures for the policy will be discussed at a later time. J. Francis reminded the committee that they do not vote on procedures, and that USU staff members are responsible for creating them to help operationalize policies. He also shared that the procedures will be reviewed, updated and shared with the group at a later date.

Motion passed 5-0-0

B. Sol Center Gender Inclusive Restroom

M/S/P (P. Suarez/C. Ordonez) – Move to approve the conversion of one of the USU’s Sol Center men’s restrooms to a gender inclusive restroom

J. Pope shared that the survey to assess which men’s restroom is converted in the Sol Center, 2nd or 3rd floor is in the approval process and will be put into action soon. They will report back the findings as soon as the information is available.

Discussion ensued amongst the committee about the questions they generated as potential inquiries from BOD members when this item is presented to the board. Subjects included safety, signage, security, marketing, code compliance, construction timeline, and funding. The committee was satisfied with their discussion and felt confident in their answers.

Motion passed 5-0-0

IX. Discussion Items

A. EOP Dream Center Expansion

Chair Tila introduced representatives from the EOP DREAM Center: Blanca Villagomez, Student Success Advisor, Ileen Esquivel, Student Staff, Costa Bustamante, Student Staff and Raquel Cetz, Student Staff. B. Villagomez shared information about the EOP DREAM Center and the programs and service provided. She explained that there are limitations in the current space, including lack of private space for confidential conversations. She also shared that they plan to hire a third professional staff. The students shared similar experiences of wait times for computer workstations, crowdedness, and challenges scheduling 1-on-1 meetings. When asked about how many Undocumented students are at CSUN, B. Villagomez said that there are 1,500 but that they estimate that the actual figure is closer to 1,700.

Jeremy Hamlett, Manager, Operations and Facilities Planning, shared a blueprint of the current EOP DREAM Center and surrounding areas. He explained that structural walls could not be moved or altered, and that some adjacent spaces currently have departments in them. He shared that there a space that is currently used as a Green Room for USU RES that could potentially be used for expansion.

Chair Tila explained the Facilities & Commercial Services Committee and USU BOD process to the group. Questions from the committee included if there is any information available about traffic patterns or increase in usage and if there are there prior assessments. The committee discussed potential funding for a potential renovation and increase in rent for EOP DREAM Center. J. Hamlett explained that the USU would fund the renovation, but that the EOP DREAM Center would have to request funding for the increase in rent.

Chair Tila said that there seems to be a need for an expansion of the EOP DREAM Center. He recommended that the committee bring this topic back as a Discussion Item at the next meeting on April 16, and the committee agreed. He asked that the EOP DREAM Center attend that meeting as well, and to bring statistics about usage, visitor counts, space limitations and student narratives. He also said he would work with USU staff on cost estimates for the renovation, and requested committee members generate lists of potential questions that could be asked about this expansion and submit them via email by April 13th.

Tila thanked the representatives from the EOP DREAM Center for attending the meeting and providing such valuable information.

B. Additional Solar Powered Charging Station Umbrellas

T. Rassamekiarttisak shared the possibility of upgrading the solar powered umbrellas in the Plaza Del Sol area. She reached out for Alexander Gonzales, IT Manager, for additional information. Chair Tila shared results of a survey from Kingson Leung, Coordinator, Assessment and Special Initiatives, from responses from 50 CSUN students. Responses included: asking for them to be moved around to more spaces than just the Plaza, increased marketing and lack of availability of cords to plug in devices. Questions from the committee included what are the costs, lifecycle and do they meet student needs.

T. Rassamekiarttisak suggested that lack of usage can be due to lack of knowledge of how to use them. The committee agreed to bring it back as a Discussion Item at the next meeting and invite A. Gonzales or a TSS representative to provide additional information.

X. Announcements

T. Rassamekiarttisak reminded the committee to vote during the upcoming AS/USU elections. F. Benkovic shared that his committee will meet with representatives from the VRC on Friday, April 13 and with representatives from the EOP DREAM Center on Friday, April 20. Both times are from 11:00 a.m. – 1:00 p.m.

XI. Adjournment

By general consensus, the regular meeting of the Facilities & Commercial Services Committee was adjourned at 6:04p.m. by Chair, Bhernard Tila.

Respectfully submitted by,
Jimmy Francis