

**University Student Union  
California State University, Northridge  
Facilities & Operations Committee  
January 30, 2026  
Regular Meeting Minutes**

**I. Call to Order**

The regular meeting of the Facilities and Operations Committee was called to order at 9:02 am by Chair Heet Patel.

**II. Roll Call**

<b>Present</b>	<b>Absent</b>	<b>Staff</b>	<b>Guests</b>
Heet Patel (Chair)	Erwin Torres	Jeremy Hamlett	Ameen Mohsenzadeh
Alejandro Perez (Co Chair)		Samantha Liu	Valerie Rivas Gomez
Syed Husaini		Cecilia Ortiz	Autumn Gafforio
Yash Patel			
Leof Chou			

**III. Approval of Agenda – January 30, 2026**

M/S/P (L. Chou/Y. Patel) – Motion to approve the agenda for January 30, 2026.

**Motion passed 4-0-0**

**IV. Approval of Minutes – December 12, 2025**

M/S/P (L. Chou/A. Perez) - Motion to approve the minutes for December 12, 2025.

**Motion Passed 4-0-0**

**V. Chair’s & Co-Chair’s Report**

Chair H. Patel shared that he recently attended a site visit for LPA, CSU San Bernardino, and Tangram. The Valera NEST opened on January 20, 2026. Chair Patel shared that elections are coming up for the Board of Directors. He is looking forward to the next semester.

Co-Chair Perez wanted to check in on the committee and went around the room to have attendees share how their winter break. Co-Chair Perez also shared about the elections.

**VI. Discussion Items**

**A. Facility Projects Update**

i. Lake Balboa Courtyard

1. Executive Secretary Samantha Liu reviewed space with pictures and limitations of the space including access, power, and noise

conflict. Committee members and guests were asked to share their ideas for activating the space.

- Alex: more cozy – string lights, seating
- Leo: comfortable seating with cushion, plants inside the planter, lighting
- Autumn: greenery on wall
- Ameen: chimes or something that adds outlets, outdoor rug, overall – warm accent
- Yash: grass carpet, relaxing couches, vines/green on walls,
- Valerie: Lights on opening, add color, mural on blank wall – amplifying students voices, cushion seating
- Syed: Long table against the wall
- Cecilia: asked how students felt about something different/unique
- Suspended seating (like at Oasis)
- Heet: walls that are post worthy, do social media campaign – include circle tour, light saying on green wall.

#### ii. Plaza Pool Discussion

1. Chair Patel opened up discussion about ideas for potential uses of the Plaza Pool area while long term plans are finalized as part of the upcoming Gateway project. Chair Patel asked each member to share their thoughts:

- Valerie: Students can relax like outdoor of NEST, hockey table or something that is entertainment, employee in the office – check out process (ID for board game), study rooms – outdoor study rooms, lounge chairs – beach setting, umbrellas, mesh tarp over areas, string lights
- Alex: share with Associated Students, events, movie nights, put signage to attract people down -
- Syed: visibility is an issue.
- Leo: reservable space is very good idea. can a door be added near the Oasis elevator?
- Ameen/Alex: Pickle ball court, removable court

#### B. Space Allocation Request Process

- i. The committee reviewed the current space allocation request form presented by Executive Secretary Samantha Liu. The discussion focused on clarifying procedural steps and identifying areas where additional information is needed to properly evaluate the request.
- ii. Application Additions

1. It was noted that the space request checklist should be updated to include a more detailed description of the services or activities that will take place in the requested space. This will help ensure transparency regarding intended use and allow for more informed decision-making during the approval process.
  2. The committee emphasized the importance of clearly defining the start and end times for all requested space usage. Precise scheduling is necessary to determine availability and may require submission through Mazevo if the request involves reservable campus space. Clarifying these times will also help avoid scheduling conflicts and ensure compliance with institutional procedures.
- iii. Guest Ameen Mohsenzadeh shared the disconnect with the current prayer space in the East Conference Center and number of Muslim students on campus that want to pray, but have to wait for space.
1. Membership and Participation
    - The group reports approximately 102 active members.
    - Regular participation for daily activities includes approximately 4 sisters and 5 brothers.
  2. Space Configuration Needs
    - The group has requested a space with two entrances.
    - They indicated a preference for a larger space, particularly to accommodate foot washing practices, which require additional room and appropriate facilities.
  3. Frequency and Duration of Use
    - The requested use would occur daily for approximately 5–10 minutes per session.
    - Proposed time blocks include:
      - i. 12:00–1:00 p.m.
      - ii. 3:00–4:00 p.m.
      - iii. 5:00–6:00 p.m.
      - iv. These windows appear to provide flexibility within which the brief daily observances would occur.
- iv. Executive Secretary Samantha Liu shared that she would update the space allocation request form per the feedback from the committee today and send to Ameen/Autumn for completion and set up a meeting in the future to discuss.

## **VII. Announcements**

Co-Chair Perez shared that we will be doing a team building this year – put in the group chat. Chair Patel reminded the committee about the elections. Executive Secretary updated the committee on

**VIII. Adjournment**

By consensus, the regular meeting of the Facilities & Operations Committee was adjourned at 10:15 a.m. by Chair H. Patel.

Respectfully submitted by,  
Samantha Liu