

**University Student Union  
California State University, Northridge  
Facilities & Commercial Services Committee  
October 7, 2019  
Regular Meeting Minutes**

**I. Call to Order**

The regular meeting of the Facilities and Commercial Services Committee was called to order at 3:07 pm by Chair, Giselle Reyes.

**II. Roll Call**

<b>Present</b>	<b>Absent</b>	<b>Staff</b>	<b>Guests</b>
Giselle Reyes(Chair)	Maddie Seiffert	Jimmy Francis	Nolan Dafesh
Chris Ordonez (Vice-Chair)		Samantha Liu	
Tiffany Abodoh			
Adrian Lopez			
Tian Nalls			
Breeanna Maldonado			
Ronnie Medrano			
Felix Pierre			
Laxminkant Sahu			
Maddie Seiffert			
Jairi Zuritalita			

\*Indicates that member/attendee was not present for the entire meeting. Voting tallies may vary.

**III. Open Forum**

N/A

**IV. Approval of Agenda – October 7, 2019**

M/S/P (R.Medrano/J.Zuritalita) – Move to approve the agenda for October 7, 2019.

*Motion passed 8-0-0*

**V. Approval of Meeting Minutes – April 29, 2019**

M/S/P (R. Medrano/B. Maldonado) –Move to approve the minutes from April 29, 2019.

*Motion passed 8-0-0*

**VI. Chair’s Report**

Chair Reyes welcomed the committee members, and wished everyone good luck on the fall term.

**VII. Co-Chair’s Report**

Co-Chair Ordonez introduced himself and shared that he is a 3<sup>rd</sup> year sociology major and that he is originally from El Salvador.

**VIII. Action Items**

N/A

## **IX. Committee Orientation**

Chair Reyes and Co-Chair Ordonez conducted a committee orientation why they reviewed the included PPT.

## **X. Discussion Items**

### **A. Committee Meeting Dates**

Chair Reyes shared that the committee would be meeting on 10/7, 11/4, and 12/9 this semester at 3pm. Chair Reyes confirmed for J. Zuritalita that these days and times were a result of the Doodle pool that was conducted. B. Maldonado shared that she may be a few minutes late for the meetings do to class. The group agreed to vote on these meeting dates at the next meeting.

### **B. Committee Goals**

Chair Reyes introduced the 3 goals that she has envisioned for the group after collaborating with Co-Chair Ordonez and Executive Secretary J. Francis.

A correction was made my J. Francis to clarify that goal #2 should be to Revise the USU Facility Use Policy, not the Marketing and Posting policy. That policy was revised last year.

B. Maldonado asked whether or not these goals would be the only “goals/things” the committee would do this year. Chair Reye clarified that a lot more things would occur and these were only a few of the things that would get accomplished.

J. Zuritalita requested clarification on the timeline to execute these goals. J. Francis explained that some goals are multi-year and others are just for this year (19-20). Goal #1 is expected to be multi-year, while #2 and #3 should be accomplished this year.

The committee agreed with these goals and decided to vote on them at the next meeting.

### **C. AS Feminine Hygiene Request**

Nolan Dafesh, AS Senator Science & Mathematics II, shared a presentation (attached) which outlined the challenges students who menstruate face with covering the cost of feminine hygiene products, and how assistance with obtaining these products might lead to better results in the classroom. Dafesh concluded with asking the USU to consider installing dispensers throughout the USU that would distribute feminine hygiene products for free.

A discussion ensued and several questions were asked of N. Dafesh. J.Zuritalita asked Dafesh how he suggested this initiative be funded, he responded that the thought the USU should pay given it has “double the budget of the USU.” T. Nalls asked to clarify whether Dafesh was requesting to add dispensers to locations that did not currently have them, or try to have the existing dispensers be free. Dafesh responded that AS is requesting both. B. Maldonado asked how the machines would be maintained and who would cover the cost of stocking them. Dafesh suggested this should be the responsibility of the USU.

J. Francis summarized how the USU currently maintains the existing machines and that use is currently minimal and that the annual cost of the program is small given the USU’s budget. He also shared that S. Liu who was present oversees the staff who manage the current dispensers. T. Nalls asked how abuse would be prevented if the machines are free, Dafesh was unsure. J. Francis commented that this is something that would have to be investigated.

The committee shared that feminine hygiene products are currently distributed throughout the USU, and Dafesh commented that AS wanted to expand the offerings and that free dispensers were a good option. AS’s hope is that this would be able to be done throughout campus.

Chair Reyes opened a discussion to assess the committee's thoughts on this topic and if future discussion/action was of interest. The committee asked for additional information on use, locations, budget implications of this idea, and feasibility of making this request a possibility from an operational standpoint. J. Francis commented that a memo will be prepared summarizing this information for the committee's review. The committee agreed to bring this topic for action at the November meeting.

**XI. Announcements**

None provided

**XII. Adjournment**

By general consensus, the regular meeting of the Facilities & Commercial Services Committee was adjourned at 4:24 PM by Chair Reyes.

Respectfully submitted by,  
Jimmy Francis