

**UNIVERSITY STUDENT UNION
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
BOARD OF DIRECTORS
SEPTEMBER 24, 2018
GRAND SALON
MINUTES**

I. Call to Order

The regular meeting of the USU Board of Directors was called to order at 12:32 p.m. by Chair Bhernard Tila.

II. Roll Call

Present	Absent	Staff	Guests
Frank Benkovic	Sharon Eichten	Jimmy Francis	Kelly DeLeon
Raquel Cetz Tamayo (<i>left at 1:56 p.m.</i>)	Beverly Ntagu	Agustin Garibay	Michael Good
Arrah Ebot Enaw (<i>left at 1:57 p.m.</i>)	Shelley Ruelas-Bischoff	Jeremy Hamlett	Steven Ortega
Maria Elizondo	Tonee Sherrill	Joe Illuminate	Jorge Reyes
Stephanie Flores Temix		Raymond Juarez	Ronnie Veliz
Marquita Gammage (<i>left at 1:47 p.m.</i>)		Sharon Kinard	
Debra Hammond		Samantha Liu	
Jazmin Hernandez		Carol Nardini	
Michael Odinlo		Kristen Pichler	
Michelle Olmedo Torres		Tim Rasmussen	
Amber Perkins (<i>left at 1:56 p.m.</i>)		David Ross	
Jesus Suarez		Freddie Sanchez	
Bhernard Tila			

III. Approval of Agenda

M/S/P (M. Odinlo/F. Benkovic) Motion to approve the agenda for September 24, 2018.

Chair Tila said that students will address the board during Open Forum about Executive Orders 1100R and 1110. Action Item A has a time certain and will be heard before Open Forum.

Motion passed 12-0-0.

IV. Approval of Regular Meeting Minutes

M/S/P (A. Perkins/M. Olmedo Torres) Motion to approve the minutes for the August 27, 2018 meeting.

Motion passed 12-0-0.

V. Action Items

A. 2017-18 Financial Audit Report (Time Certain 12:45 p.m.)

Motion from the Audit committee to accept the 2017-18 Financial Audit Report prepared by CohnReznick LLP.

Joe Illuminate, Associate Director, Accounting & Finance, introduced, Mr. Michael Good, a CohnReznick partner. Mr. Illuminate recognized CohnReznick for the excellent customer service it has provided throughout the course of the audit.

Mr. Good stated that his team worked closely with Mr. Illuminate and the Accounting & Finance Department at the USU. He informed the board that the USU received an unmodified opinion, which is the highest level of assurance that an audit firm can issue to a client. Mr. Good reviewed the audit report with the board and stated that there were no disagreements with management and no difficulties encountered in performing the audit.

Director Hammond commended the Accounting & Finance Department for a job well done. In the last 14 years, there has been only one corrective finding which is a very impressive accomplishment. She thanked Mr. Illuminate, Jonathan Navarro, Accounting Manager, Lusine Dayan, Accounting Supervisor, and each member

of the department for the completion of another successful audit. The department takes the responsibility of being good stewards of student fees very seriously. It is considered a sacred trust.

Motion passed 12-0-0.

VI. Open Forum

- Kelly De Leon spoke about Executive Orders 1100R and 1110. The students said that the implemented changes that EO 1100R has generated regarding writing and math courses are disappointing. After these executive orders are fully implemented, CSUN will lose between 250 and 300 classes within the ethnic studies departments including Chicano/a studies, Asian American Studies, Queer Studies and Gender and Women's Studies. If the courses are not required, low attendance could make them obsolete. Chair Tila said that the board does not take a political position because its role is to be focused on the services and programs that support students, but as board members, it must understand all of the issues involved and how it will affect CSUN students. Tila said the next board meeting is October 22 and Ms. De Leon is welcome to present more information on this matter at that meeting. Directors expressed their concern and said it is important for the board to understand the issues.
- Jorge Reyes Salinas addressed the board and said he was the A.S. President in 2015-16. He now works for Robert Hertzberg, a United States Senator from the 18th District. The office of Mr. Hertzberg has internships available and if board members were interested to please contact him. Political Science and other majors are welcome to apply. He passed out his business card.
- Ronnie Veliz (Gender Pronouns: They / Them / Theirs) introduced themselves and their current role as the inaugural Diversity & Inclusion Intern. They will be supervised by Augie Garibay, Assistant Director, Diversity Initiatives and Freddie Sanchez, Associate Director, Marketing & Programs. Ronnie is a MSW candidate and will help shape diversity and inclusion trainings for the USU.

VII. Chair Report

Chair Tila said that the board is planning a meet and greet with A.S. for the end of November. He and Vice Chair Flores Temix will attend the 9th Annual Circle of Change Leadership Conference to be held at CSU Dominguez Hills November 30 to December 2. If student board members are interested in attending they are to contact Freddie Sanchez, Associate Director, Marketing & Programs. The conference will focus on leadership development for students and student affairs professionals.

VIII. Vice Chair Report

Vice Chair Flores Temix thanked Sharon Kinard, Manager, Administration & Assessment, and Christopher Hernandez, Student Assistant, for presenting a training to the board on Time Management. The tools they provided can be used to succeed in all areas of college and personal life. She reminded committee chairs and co-chairs that the final day for priority registration is tomorrow. Members may still be added after September 25, but only those students whose names were received by the deadline will receive priority registration for the 2019 spring semester. The Vice Chair said that as a person of color who is majoring in ethnic studies, she wants to understand all of the issues involved regarding Executive Order 1100R and how it will affect the students at CSUN. The board must continue to advocate for diversity and inclusivity.

IX. Executive Director Report

Director Hammond said Ana Dattoo has accepted the USU's offer of regular employment as the Administrative Assistant for the Facilities and Maintenance Department. Eddie Arevalo has been appointed to Building Manager Trainer, Nick Cruz and Manny Garcia have been appointed as Administrative Assistants to the Veterans Resource Center. The USU hosted "A conversation with Nicole and Wayne Maines" in the Northridge Center with more than 250 student, faculty and staff in attendance. They were the keynote speakers at this year's New Student Convocation. The USU Renovation and Expansion Team held its first meeting and attendees included students, faculty and staff, as well as B&D (Brailsford & Dunlavey), LPA and Ken Rosenthal, Associate Vice President, Facilities Development & Operations. Directors inquired if it was possible to attend the meetings. Hammond said that the attendees have been chosen and the meetings scheduled but others are welcome to attend. Open forums also will be held and will provide an opportunity for stakeholders to offer their opinions and ask questions.

X. A.S. Report

Chair Tila said that A.S. President Ntagu would not be at today's meeting but as promised provided 10 tickets to the A.S. Big Show. Tila passed out the tickets to student board members.

XI. Committee Reports

Chair Tila asked the committee chairs to share their reports.

- Diversity & Inclusion Ad Hoc Committee: Chair Frank Benkovic said the committee has received 30 applications and is currently conducting interviews.
- Facilities & Commercial Services: Chair Michelle Olmedo Torres said she met with the committee Co-Chair, Director Hernandez, and the Executive Secretary, Jimmy Francis, to discuss goals. The committee is interviewing applicants. Two members are returning from last year.
- Finance Committee: Chair Ebot Enaw said that interviews for committee members are being held. The committee's first meeting is scheduled for October 1.
- Personnel Committee: Chair Amber Perkins said she met with the Director Odinlo, the committee Co-Chair, and Kristen Pichler, the Executive Secretary, to discuss goals. Interviews are being held. They hope to hold the committee's first meeting in two or three weeks.
- Retirement Plan Committee: Chair Stephanie Flores Temix said there was no report.

XII. Discussion Items

A. A.S. Strategic Plan 2018-19

Chair Tila said that Director Ntagu has requested that the Strategic Plan be put on the board's October 22 agenda as a discussion item.

Director Perkins left at 1:38 p.m.

M/S/P (F. Benkovic/M. Gammage) motion to postpone the A.S. Strategic Plan 2018-19 until the October 22 meeting of the USU Board of Directors.

Motion passed 11-0-0.

Director Perkins returned at 1:42 p.m.

B. Composition of Committee Student Voting Members

Chair Tila said that currently, each of the board's committees allows for four-to-six voting student members. The Diversity & Inclusion Committee received more than 30 membership applications. Six seats is very limiting. Expansion will allow more viewpoints to be shared. Quorum consists of fifty (50) percent plus one (1) of the filled voting Director positions. Board members expressed their approval for increasing the membership quota to four-to-eight student members.

Director Gammage left at 1:47 p.m.

Discussion included whether all of the committees should adopt the increase in membership. The committee codes will need to be updated with the new information. Even if the matter is an action item on the board's October 22 meeting agenda, it may be too late for priority registration for the spring semester 2019 but Director Hammond will inquire.

Director Perkins left at 1:56 p.m.

Director Cetz Tamayo left at 1:56 p.m.

Director Ebot Enaw left at 1:57 p.m.

C. Renovation Project - Update

Jeremy Hamlett, Manager, Operations & Facilities Planning, began his presentation by saying that the work team is comprised of USU BOD members, USU student assistants, the A.S. President, USU Staff, CSUN staff and faculty, LPA and Brailsford & Dunlavey. It is responsible for program prioritization, it will review financial models and concept options, develop surveys, and hold meetings every two weeks through December. They hope to have a survey on-line by the beginning of November and a cost estimate should be brought to the board as an action item at its December meeting.

Discussion included the impact that students are dealing with from Executive Orders 1100R and 1110. Would the raising of student fees for the renovation project be even more contentious and is now the right time to move forward with the renovation project? Director Hammond said that the process begins with the board making a recommendation. It would then be heard by the Campus Fee Advisory Committee, then to the President's Cabinet and the President for consideration and approval. The Finance Committee will review the project and associated costs. Mr. Hamlett asked the board what kind of monetary incentives it would recommend for students who complete surveys and take part in focus groups and the following gifts were suggested: Matamoney cards, vouchers for the Pub, free massages and acupuncture at the Oasis.

Chair Tila thanked everyone involved.

XIII. Announcements

- Director Tila said that Director Ebot Enaw was selected to participate in this year's Clinton Global Initiative University, a program for college-level applicants. The University of Chicago, President Bill Clinton and Chelsea Clinton will host the Clinton Foundation's 11th annual Clinton Global Initiative University meeting October 19-21. More than 1,000 undergraduate and graduate students from around the globe will gather to discuss and develop ideas and proposals to address some of the most pressing social, economic and environmental challenges facing the next generation. Director Ebot Enaw is a computer engineering major from Cameroon. Her project focused on developing ways to supply power to hospitals, specifically incubators, through solar power to counteract power outages in her country. This is the third year that students have been chosen from CSUN to represent their ideas at the annual meeting. The board congratulated Director Ebot Enaw for this award.

XIV. Adjournment

Chair Tila adjourned the meeting at 2:39 p.m.

Respectfully submitted by,

Debra L. Hammond,
Executive Director