

**UNIVERSITY STUDENT UNION
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
BOARD OF DIRECTORS
SEPTEMBER 11, 2023 – GRAND SALON
MINUTES**

Chair Moreno led the BOD and meeting attendees through a brief moment of silence to honor those who lost their lives, those who served and those who made innumerable sacrifices in the wake of 9/11. He invited everyone to join the Veterans Resource Center to a special September 11th tribute commemorating and honoring first responders and military personnel who served our country on that day.

Chair Moreno delivered the USU Land Acknowledgement.

I. Call to Order

The regular meeting of the USU Board of Directors was called to order at 12:36 p.m. by Chair Moreno.

II. Roll Call

Present	Absent	Staff	Guests
Angelina Armenta	Dr. Mirna Sawyer	Alan Agustin	Michael Good
Dr. Megan Bell		Alejandra Aparicio	Jackie Richman
Angelina Collins		Mary Chavez	
Ashley Godinez		Ryan Hairapetian	
Paige Hajiloo		Jeremy Hamlett	
Debra Hammond		Emery Hernandez*	
Daniel Lopez		Kyle Hufnagel	
Joaquin Macias		Joe Illuminate	
Daniel Moreno		Samantha Liu	
Marilyn Orantes		Audrey Martinez	
Nawshin Sabah		Michael Okereke	
Dr. Freddie Sanchez		Kristen Pichler	
Lisa Teng		Gabbie Puzon	
Dr. Edith Winterhalter		Tim Rasmussen	
German Wong		Shelley Sakoda	
Jasmin Zesati		Ruth Vasquez	
		Steven Wein	
		Malahat Zhobin	

* TEAMS video participant

III. Approval of Agenda

M/S/P (J. Zesati / N. Sabah) Motion to approve the agenda for September 11, 2023.

Motion passed 14-0-0.

IV. Approval of Minutes 08/28/2023

M/S/P (G. Wong / M. Orantes) Motion to approve the minutes for August 28, 2023.

Motion passed 14-0-0.

V. Open Forum

None

VI. Chair's Report

Chair Moreno commended the Board of Directors (BOD) for participating in campus engagement events including tabling at the Welcome All Matadors event, Matafest, Meet the Clubs, and Matador Nights. He was excited to see so many opportunities to engage with students on campus and reminded the BOD to recruit eligible committee members.

VII. Vice Chair's Report

Vice Chair Zesati also reported on the many tabling opportunities the BOD has been able to participate in and was able to attend each event to date. Chair Zesati shared that during interactions with students at tabling that there seems to be an observable disconnect and lack of awareness regarding the programs and services the University Student Union (USU) provides. She encouraged the BOD to continue to be active to be more visible and share the resources provided by the USU.

VIII. Executive Director's Report

Director Hammond shared highlights from her report including the exciting welcome back events hosted by the USU including Welcome All Matadors, Matafest, and the President's Picnic event. Director Hammond also shared the successful return of Matador Nights, seeing over 2,251 student attendees plus our USU crew. During the event, student I.D. cards were checked, and roughly half of the attendees had a Matacard. We hope to assist the campus in transitioning more students, faculty, and staff by encouraging sign-ups. Hammond shared that the USU has been working on a Heat Map project that will help guide program planning, operating hours, and the delivery of services at the USU. Lastly, Director Hammond announced that the Equity, Diversity, and Initiatives Manager position has been filled, and welcome Natalie Johnson to the USU Team.

IX. A.S. Report

A.S. President Hajiloo thanked the BOD for engaging with the CSUN students as they began the fall semester and collaborating with A.S. events including Welcome All Matadors. She also commended the recent Matador Nights event and the excitement it brought to campus. Hajiloo shared that the Klotz Student Health Center will begin providing dental services for students in the fall. She also discussed ongoing tech meetings being held to encourage faculty to use contracted platforms to avoid Artificial Intelligence (A.I.) generated work increasingly submitted by students. Hajiloo shared that she will be joining the upcoming Board of Trustees (BOT) meeting discussing the tuition fee increase which would propose a 6% per year increase worth \$342 per year. CSUN is advocating against the tuition increase and supports the proposal to have one third of allocated funds go towards Financial Aid. The proposal will be voted on Wednesday September 13.

A.S. President Hajiloo left at 12:55 p.m.

X. Action Items

A. Acceptance of 2022-23 Audit Report

Motion came from the Audit Committee

Associate Director, Accounting & Finance Joe Illuminate introduced Michael Good and Jackie Richman who provided a presentation of the 2022-2023 Audit Report. Following a detailed analysis of the USU's financial statement there were no audit adjustments made, which is testament to the due diligence of the USU Accounting and Finance Department. There were no disagreements, fraud, or dispute noted in the report. The analysis was conducted by CohnReznick LLP, a firm independent from the USU and CSUN.

Following the presentation, Director Hammond took a moment to thank Associate Director Accounting & Finance Joe Illuminate, Accounting Manager Lusine Dayan, and the rest of the USU Accounting & Finance Department for protecting the fiscal integrity of the USU for 15 consecutive years.

Motion passed 14-0-0.

Director Macias left at 12:58 p.m. and returned at 1:01 p.m.

B. Revised Land Acknowledgment Policy

M/S/P (N. Sabah / G. Wong) Motion to approve the Revised Land Acknowledgment Policy.

The Land Acknowledgment Policy passed by the BOD in June was revised to clarify that the document passed was the policy and not the procedure. The document was also amended to further clarify what kind of USU events would include the Land Acknowledgment stating, "The University Student Union will use Land Acknowledgment in forms such as, but not limited to, oral and written statements at USU formal meetings, programs, USU websites, electronic mail signatures, and on commemorative plaques or physical facilities."

Motion passed 14-0-0

XI. Discussion Items

B. USU BOD Goals Discussion

Director Hammond, Chair Moreno, and Vice Chair Zesati led the BOD through the discussion of BOD Goals for the 23-24 year. The BOD were separated into three groups to provide ideas and consideration for the BOD Goals for the 23-24 year. Ideas shared and discussed will be considered in finalizing the 23-24 BOD goals.

Director Macias left at 1:44 p.m. and returned at 1:47 p.m.

Director Armenta left at 1:53 p.m.

Director Collins left at 1:53 p.m. and returned at 1:56 p.m.

XII. Announcements

Chair Moreno thanked the BOD once more for their support and engaging in in USU programs and events in the first two weeks of the semester and encouraged everyone to keep it up. Assistant Director, Programs & Leadership Audrey Martinez reminded the BOD to sign-up for the Cultural Welcome events and attendance at the upcoming Chair/Co-Chair and Executive Secretaries Training on Monday, September 18 from 12:30 p.m. to 2:30 p.m. The Klotz Health Center is offering free flu shots for the first 400 students for only \$10.

XIII. Adjournment

Board Chair Moreno adjourned the meeting at 2:26 p.m.

Respectfully submitted by,

Debra L. Hammond,
Executive Director