

**UNIVERSITY STUDENT UNION
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
BOARD OF DIRECTORS
JULY 17, 2023 – GRAND SALON
MINUTES**

I. Call to Order

The regular meeting of the USU Board of Directors was called to order at 12:35 p.m. by Chair Moreno.

II. Roll Call

Present	Absent	Staff	Guests
Dr. Megan Bell	Paige Hajiloo	Alejandra Aparicio	Angelina Armenta*
Ashley Godinez	Joaquin Macias	Jeremy Hamlett	
Debra Hammond	Dr. Freddie Sanchez	Kyle Hufnagel	
Daniel Lopez	Dr. Edith Winterhalter	Tari Hunter	
Daniel Moreno		Joe Illuminate	
Marilyn Orantes		Jennifer Kim	
Sankalp Pala		Sharon Kinard	
Nawshin Sabah*		Samantha Liu	
Dr. Mirna Sawyer		Audrey Martinez	
Lisa Teng		Kristen Pichler	
German Wong		Gabbie Puzon	
Jasmin Zesati		Tim Rasmussen	
		Janessa Reyes	
		Shelley Sakoda	
		Ruth Vasquez	

* TEAMS video participant

III. Approval of Agenda

M/S/P (M. Sawyer / S. Pala) Motion to approve the agenda for July 17, 2023.

Motion passed 10-0-0.

IV. Approval of Minutes 06/05/2023

M/S/P (M. Orantes / G. Wong) Motion to approve the minutes for June 05, 2023.

Motion passed 9-0-1.

V. Approval of Minutes 06/12/2023

M/S/P (S. Pala / G. Wong) Motion to approve the minutes for June 12, 2023.

Director Lopez arrived at 12:39 p.m.

Motion passed 10-0-1.

VI. Approval of Minutes 06/15/2023

M/S/P (M. Orantes / L. Teng) Motion to approve the minutes for June 15, 2023.

Motion passed 11-0-0.

VII. Open Forum
No discussion.

VIII. Chair’s Report

Chair Moreno shared a recap and highlights of the USU Board of Directors retreat held on July 6-7, 2023 in Ventura, California. The retreat was a success and allowed all BOD members and support staff to bond at the retreat. He gave special thanks to Dr. Lipscomb for providing the Justice, Equity, Diversity, and Inclusion presentation for the group, and all those who helped in planning the retreat. He went on to formally announce the BOD committee appointments:

Committee	Chair	Co-Chair
Finance	German Wong	
Personnel	Lisa Teng	Marily Orantes
Facilities and Operations	Daniel Lopez	Angelina Collins
Diversity & Inclusion	Nawshin Sabah	Ashley Godinez
Retirement	Jasmin Zesati	

IX. Vice Chair’s Report

Vice Chair Zesati also shared her positive experience at BOD retreat which gave everyone the opportunity to bond and engage with one another. She is excited about the new directors who will be joining the BOD following interviews and will be great additions to the board.

X. Executive Director’s Report

Director Hammond shared highlights from her report including excitement for new staff members joining the USU including Gabbie Puzon, Marketing Supervisor, Marine Hakobyan, Accountant II for Accounting and Finance, Alfredo Padilla, Acting Assistant Director, Fitness, and Malahat Zhubin, Interim Marketing Coordinator. The Marketing Department also represented the USU at the Association of College Unions International (ACUI) New Professionals Seminar held at Bloomington, Indiana, and presented a session entitled, “Marketing: Creative Briefs and How to Create Memorable Marketing Campaigns.” The USU Human Resources department hosted the annual “June Rejuvenation” event for professional staff on June 6, 2023 which gave attendees an opportunity to unwind and enjoy celebrate the end of the fiscal year. Sunny Days Camp also welcomed over 400 unique campers this summer for its first full year back in-person. The DACA Assistance Grant is anticipated to be awarded to 10 students. She also shared that Director Godinez, and Acting Associate Executive Director Tari Hunter are serving on the Social Justice Scholarship Review committee which is expected to be awarded and disbursed before the fall semester. Lastly, USU staff members attended a site visit to the Steelcase showroom in Downtown Los Angeles on July 8, 2023 to explore furniture solutions for the USU facility. Another trip is scheduled for additional staff and USU BOD members on Friday, July 21, 2023.

XI. A.S. Report
No discussion.

XII. Discussion Items

A. Director Leave of Absence

Director Pala took the podium to share his brief leave of absence from the Board of Directors in the fall 2023 due to a schedule conflict for a mandatory class he must take for degree completion. He shared his gratitude to the BOD for providing him a sense of belonging and the opportunity to have served in the spring 2023 as Co-Chair for the Facilities and Operations committee. He gave special thanks to Chair Moreno, Vice Chair Zesati, Director Hammond, and Acting Associate Executive Director Tari Hunter for giving him the chance to explore the option for a leave of absence and understanding his situation. Despite his leave, he hopes to return and will continue to support the board in his absence.

Director Hammond shared her appreciation of Director Pala for his service to BOD in the spring 2023 semester and shared that he will be in service to board for the remainder of July.

XIII. Action Items

A. Student Representative Appointment – Angelina Collins

M/S/P (A. Godinez / D. Lopez) Motion to approve the appointment of Angelina Collins as a student representative effective July 17, 2023 until June 2024.

Angelina Collins introduced herself to the board and fielded questions from the board.

Motion passed 11-0-0.

B. Adjournment Student Representative Appointment (Leave of Absence Appointment) – Angelina Armenta

M/S/P (D. Moreno / C. Aldana) Motion to approve the appointment of Angelina Armenta as a student representative filling a leave of absence effective August 01, 2023, until December 2023.

Angelina Armenta introduced herself to the board and fielded questions from the board.

Motion passed 12-0-0.

XIV. Discussion Items (Continued)

B. Legal Issues Presentation

Director Hammond provided the BOD with training regarding legal issues and their work with the BOD. Associate Executive Director Tari Hunter also provided information regarding the State of California Brown Act.

Director Pala left at 1:50 p.m.

C. Pending Litigation – Executive Closed Session

M/S/P (D. Hammond / D. Lopez) Motion to enter a closed session and approve Joe Illuminate, Associate Director, Accounting and Finance, Tari Hunter, Acting Associate Executive Director, Equity, Programs and Leadership, Samantha Liu, Associate Director, Operations and Services and Jeremy Hamlett, Acting SRC Co-Director to enter into executive session at 1:59 pm to discuss pending litigation.

Motion passed 11-0-0.

The BOD entered an executive closed session discussion and audience members were asked to exit the meeting room at 1:58 p.m.

Director Teng took a point of personal privilege at 1.59 p.m. and returned at 2:00 p.m.

Director Sawyer left at 2:31 p.m.

M/S/P (D. Hammond / M. Orantes) Motion to leave executive session at 2:33 p.m.

Motion passed 11-0-0.

The BOD executive closed session ended at 2:33 p.m. and the audience was allowed re-entry to the meeting.

XII. Announcements

Director Orantes volunteered to serve on the BOD Retirement Committee.

XIII. Adjournment

Board Chair Moreno adjourned the meeting at 2:38 p.m.

Respectfully submitted by,

Debra L. Hammond,
Executive Director