

**UNIVERSITY STUDENT UNION  
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE  
BOARD OF DIRECTORS  
JULY 18, 2022  
12:30 P.M. – GRAND SALON  
MINUTES**

**I. Call to Order**

The regular meeting of the USU Board of Directors was called to order at 12:34 p.m. by Chair Gisselle Olmedo Torres.

**II. Roll Call**

<b>Present</b>	<b>Absent</b>	<b>Staff</b>	<b>Guests</b>
Christopher Aldana	Tiffany Castellanos	Kyle Hufnagel	
Melissa Baghoumian	Dr. Edith Winterhalter	Joe Illuminate	
Mishell De Leon		Kaila Lavin	
Nikki Garcia		Samantha Liu	
Debra Hammond		Audrey Martinez	
Adrian Hernandez		Kristen Pichler	
Christian Lipton		Steven Wein	
Daniel Moreno			
President Moshtael			
Gisselle Olmedo Torres			
Benjamin Plotkin			
Dr. Freddie Sanchez			

**III. Approval of Agenda**

M/S/P (D. Moreno / N. Garcia) Motion to approve the agenda for July 18, 2022.

***Motion passed 10-0-0.***

**IV. Approval of Minutes 06/06/2022**

M/S/P (B. Plotkin / C. Aldana) Motion to approve the minutes of June 06, 2022.

***Motion passed 10-0-0.***

**V. Approval of Minutes 06/013/2022**

M/S/P (N. Garcia / D. Moreno) Motion to approve the minutes of June 13, 2022.

***Motion passed 10-0-0.***

**VI. Open Forum**  
No Discussion.

**VII. Chair’s Report**

Chair Olmedo Torres shared highlights from a successful Board of Directors retreat held on July 6-7, 2022. She gave special thanks to Dr. Lipscomb, Sharon Kinard, Samantha Liu, Kaila Lavin, and Debra Hammond for leading the group through various trainings and workshops. She and Vice Chair Lipton begun their bi-weekly one-on-ones with Executive Director Debra Hammond, Acting Assistant Director for Programs and Leadership Audrey Martinez, Administrative Support Coordinator – BOD Emery Hernandez, and Associate Director for Administration & Communications Sharon Kinard. She went on to formally announce the committee appointments:

<b>Committee</b>	<b>Chair</b>	<b>Co-Chair</b>
Finance	Melissa Baghoumian	Adrian Hernandez
Personnel	Daniel Moreno	Nikki Garcia
Facilities and Operations	Christopher Aldana	(vacant)
Diversity & Inclusion	Mishell De Leon	(vacant)
Retirement	Christian Lipton	

**VIII. Vice Chair’s Report**

Vice Chair Lipton also shared his positive experience from the BOD retreat and emphasized to the Board the importance of being ready to get out and showcase themselves as members of the Board. He congratulated the newly appointed chairs and co-chairs for the BOD committees. He is looking forward to providing a larger Board presence at USU events, collaborating with the USU Marketing Department, and pushing forward recruitment for BOD vacancies.

**IX. Executive Director’s Report**

Director Hammond shared several highlights from her report including the return of not hosting major programs in the summer to allow USU departments proper time to plan, train, and develop incoming teams for the fall semester. The USU continues to hire for student and staff vacancies, and encouraged the Board to share the word with potential applicants. The Fiscal Year Kick-Off for the USU staff has been postponed out of abundance for caution, and will be rescheduled in the early fall. Lastly, the Black Student Success Council (BSSC) has met with Dr. Watkins, Dr. Sanchez, and other campus partners to focus on Black Student support and retention. The next steps include hiring a consultant to assess the efficacy of existing campus programs and to develop a strategy to support Black students on campus.

**X. A.S. Report**

A.S. President Moshtael shared that A.S. Senate has several openings both in Senate and Cabinet. A.S. Welcome Week will be taking place the first week of the fall semester. The A.S. event, “Commuter Week” will also return providing giveaways, metro passes, and an electric vehicle showcase.

**XIII. Action Items**

**A. Format for Board of Directors Meeting**

M/S/P (N. Garcia/ M. De Leon) Motion to approve in-person as the format for the August 29, 2022 Board of Directors meeting.

No Discussion

***Motion passed 10–0–0.***

**XIII. Discussion Items**  
**A. BOD Goals**

The Board of Directors took part in a guided activity presented by Kaila Lavin to brainstorm and determine BOD goals for the 22-23 fiscal year. Results will be shared at the next scheduled BOD meeting on August 29, 2022.

**XIV. Announcements**

Vice Chair Lipton encouraged everyone to stop by and participate in the A.S. Movie Fest that takes place on Thursdays evenings on the Oviatt Lawn.

22-23 BOD meetings will be held in the Grand Salon moving forward.

Everyone was encouraged to sign the virtual electronic card wishing Sharon Kinard well.

**XV. Adjournment**

Chair Olmedo-Torres adjourned the meeting at 2:04 p.m.